

Aid for Women is a not-for-profit organization established in 1978 to empower individuals to make choices consistent with the dignity of the human person and the family.

Our message – of positive alternatives to abortion, the dignity and value of chastity and the noble and sacred role of motherhood – serves an ethnically diverse population of women in the Chicago metropolitan area.

Each year, thousands of women in difficult pregnancy situations are given unconditional compassion and the emotional and material support they need through Aid for Women's counseling, client programs, on-going mentoring and referral services.



8 South Michigan Avenue  
Suite 1100  
Chicago, IL 60603  
312/621-1100

3240 South Oak Park Avenue  
Berwyn, IL 60402  
708/795-6000  
*Se habla español.*

Heather's House  
1150 North River Road  
Des Plaines, IL 60016  
847/795-3700

[www.helpaidforwomen.org](http://www.helpaidforwomen.org)  
[info@aidforwomen.org](mailto:info@aidforwomen.org)

Aid for Women is an Illinois 501(c)(3)  
nonprofit corporation.

# Volunteer Opportunities

*Volunteers are the heart and core of Aid for Women.  
No matter your time or talent, we have a volunteer position to fit!*

## Spread the Word

**Ambassador** – Serve as a liaison for Aid for Women at your church and/or workplace.

**Community Outreach** – Promote awareness of our services at events, assist with mailings, assist with baby bottle fundraiser, help with baby showers.

## Client Counseling and Care

**Crisis Pregnancy Counselor\*** – Provide telephone counseling to clients in crisis, make appointments and refer callers to appropriate Aid for Women program and community resources. Provide one-on-one counseling to clients who visit our downtown or Berwyn centers.

**Home Hotline Counselor\*** – Provide accurate information as well as compassionate, caring and non-judgmental guidance to callers from your home. Make appointments for pregnancy tests, counseling sessions and ultrasound exams.

**Intern\*** – Provide care for Heather's House residents and perform household duties while staying at the home. Requires a minimum three-month commitment to live at Heather's House.

**Life Skills Teacher\*** – Share various life skills with residents such as GED completion, job search techniques, resume writing, parenting skills, CPR, first aid, cooking, exercise, nutrition, car care, beauty makeovers, sewing, music, art, etc.

**Mentor\*** – Provide ongoing support to women who struggle with difficult problems related to pregnancy and motherhood. Be a friend, share life experiences, and pray.

**Nursery Helper\*** – Care for children at the nursery at Heather's House.

**Transportation\*** – Provide transportation for clients to and/or from appointment and classes.

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### Administrative and Maintenance

Baby Boutique & Supply Room – Sort and organize donated baby, household and other material items.

Data Entry\* – Enter statistics into Aid for Women’s client database at our downtown office.

Office Support – Help with mailings, filing, data entry, phone calls, etc.

Property Maintenance – Handyman repairs, repair donated items, etc.

Reception Desk Volunteer – Greet visitors and accept deliveries at Heather’s House in Des Plaines.

### Additional Support

Auxiliary – Become a member of Aid for Women’s Auxiliary and support our organization by helping with the annual fundraiser and client reunion.

Junior Board – Become a member of Aid for Women’s Junior Board and support our organization by promoting and planning events for young professionals in the Chicagoland area.

Prayer Intercessors – Commit to praying daily for mothers, children, staff members, volunteers and various programs.

\* Requires additional training.

*If you are interested in any of the opportunities above, please contact Frances Jimenez at 312/880-9280 or [fjimenez@aidforwomen.org](mailto:fjimenez@aidforwomen.org).*



# Volunteer Application

**DOWNTOWN CENTER**  
 8 South Michigan Avenue, Suite 1100  
 Chicago, IL 60603

**BERWYN CENTER**  
 3240 Oak Park Avenue  
 Berwyn, IL 60402

**HEATHER'S HOUSE**  
 1150 North River Road  
 Des Plaines, IL 60016

Date \_\_\_\_\_

Contact Information				
Name		Last	First	Middle
Address		Street /Unit #	City	State ZIP
Phone (check preferred)		Home <input type="checkbox"/>	Work <input type="checkbox"/>	Cell <input type="checkbox"/>
Email		Date of Birth Month Date Year		
Emergency Information Person to contact in case of an emergency				
Name		Phone		
Address		Relationship To Volunteer		
Educational History				
Name of School / City and State		Date Started	Date Ended	Degree Major
Graduate				
Undergraduate				
High School				Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Trade School				Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Special Certification Are you licensed or certified? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Type of License or Certification License or Certification Number			Date of Expiration	
Foreign Language(s) - Please list the foreign languages in which your knowledge is adequate for everyday usage.				
Special training or qualification in your occupational field, including memberships and professional organizations.				

**Employment History** Please list most current position first.

Company Name	Company Address	
Job Title and Description	Date Started	Date Ended
Company Name	Company Address	
Job Title and Description	Date Started	Date Ended
Company Name	Company Address	
Job Title and Description	Date Started	Date Ended

**Previous Volunteer Experience** Please list most current position first.

Organization Name	Organization Address	
Job Description	Date Started	Date Ended
Organization Name	Organization Address	
Job Description	Date Started	Date Ended
Organization Name	Organization Address	
Job Description	Date Started	Date Ended

**Additional Skills** Please describe.

**References** Please list three references. Relatives may not be used. At least one reference must be a past or present employer.

Name	Company / Title
Phone	Relationship To Volunteer
Name	Company / Title
Phone	Relationship To Volunteer
Name	Company / Title
Phone	Relationship To Volunteer

I grant Aid for Women permission to contact the above listed references.  Yes  No

How did you hear about Aid for Women?

**Background Check** All volunteers are required to submit to a criminal background check.

Will you grant Aid for Women permission to conduct a criminal background check on you?  Yes  No

Have you had a felony conviction, which has not been annulled, expunged or sealed by a court?  Yes  No

If yes, please explain.

## Volunteer Work Preferences

Please indicate area(s) of interest. Check as many as you wish. See Volunteer Opportunities info sheet for descriptions.

### Spread the Word

- Ambassador
- Community Outreach

### Client Counseling and Care

- Crisis Pregnancy Counselor\*
- Home Hotline Counselor\*
- Intern\*
- Life Skills Teacher\*
- Mentor\*
- Nursery Helper\*
- Transportation\*

### Administrative and Maintenance

- Baby Boutique and Supply Room
- Data Entry\*
- Office Support
- Property Maintenance
- Reception Desk Volunteer

\* Requires additional training

Please indicated available day(s) and time(s).

- Monday \_\_\_\_\_
- Tuesday \_\_\_\_\_
- Wednesday \_\_\_\_\_
- Thursday \_\_\_\_\_
- Friday \_\_\_\_\_
- Saturday \_\_\_\_\_
- Sunday \_\_\_\_\_

- Weekly    Biweekly    Monthly    Other \_\_\_\_\_

Please indicate preferred location(s):    Downtown Center    Berwyn Center    Heather's House

## Pro-Life Conviction Please write a statement of your pro-life conviction. Use a separate piece of paper if necessary.

**Volunteer Agreement** Please read and provide signature.



*I wish to serve as a volunteer with integrity for Aid for Women. Therefore, by signing this application, I agree to uphold the principles of Aid for Women as described in the "Statement of Purpose and Policies," summarized as follows:*

- ♦ *To uphold the right of every pregnant woman to bring her child to term and the right of every child to be born.*
- ♦ *To assist in providing alternatives to abortion for every pregnant girl or woman who contacts Aid for Women.*
  - ♦ *To never give advice or referral sources for abortion, contraception or sterilization.*
  - ♦ *To offer non-judgmental support to every individual who requests help from Aid for Women.*
    - ♦ *To keep all client information completely confidential.*
- ♦ *To uphold the value of chastity and a lifestyle consistent with the life-affirming values of Aid for Women.*

I also certify that the information provided on this application is true and correct to the best of my knowledge.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit completed application to:

Frances Jimenez, Project Manager  
Aid for Women  
8 South Michigan Avenue, Suite 1100  
Chicago, IL 60603  
email [fjimenez@aidforwomen.org](mailto:fjimenez@aidforwomen.org)  
fax 312.275.7532

*Thank You*

For Office Use Only: Date Received \_\_\_\_\_ Reviewed By \_\_\_\_\_ Date Reviewed \_\_\_\_\_

May 2011

Notes: